Faculty Research Initiative Grant

2018 Program Cycle
Office of Research & Sponsored Programs
Center for Research Quality
Walden University

The Grant Program
The Faculty Research Initiative Grant (FRIG) program was established to support excellence in scholarly work by providing funding for selected faculty research projects deemed to be of exceptional merit.

The Director of the Office of Research & Sponsored Programs (ORSP), working with a review committee, will make awards of up to $10,000, in response to research proposals submitted. Expenditures under this program must be in accordance with University policies and procedures. The guidelines for submitting proposals and for selecting recipients are outlined below.

Eligibility – Full and part time faculty (employed by Walden for a minimum of 6 months) are eligible to apply.

Amount and Duration of Awards -- Grants requests are limited to a maximum of $10,000. This RFP is for one-time, short-term (one year, maximum) projects. Projects must be completed within the grant period of performance – August 1, 2018 to June 30, 2019.

• Collaborative research projects, in which two or more Walden faculty members are co-principal investigators, will be eligible for awards of up to $20,000.
• Institutional Review Board (IRB) approval from Walden is not required to apply for a FRIG; however, for any funds to be disbursed to the grant recipient, proof of compliance with Walden University regulations regarding the protection of human subjects in research (IRB approval) is required.

Criteria for Selection -- The overall merit of the research project will be considered and evaluated by the Director of the ORSP and a review committee. The final selection will be made based upon the following criteria:

• Intrinsic scientific and technical merit of the work
• Potential impact of the proposed activity on the academic field of study (publishability)
• Likelihood that the award will provide significant progress on a project that will serve as the basis for future studies
• Potential for the award to provide a basis for further research support from external sponsors
• Likelihood that the proposed work would be completed during the award period

Priority will be given to proposals that meet the following criteria:

1. Collaboration with faculty, both from within and across disciplines.
2. Collaboration with students.
The Grant Application Process
Please submit a grant application containing all of the items specified below, including all requested attachments. Applications should be submitted electronically to Dr. Molly Lauck, Director of the ORSP at grants@mail.waldenu.edu as one single attachment (word or PDF document).

Applications should include and be ordered as follows:
1. **Cover Page**
   The cover page should provide the following information:
   - Name of Principal Investigator /Co-Principal Investigator
   - Title of grant proposal
   - Total funds requested to support proposed research project
   - PI/Co-PI’s Walden affiliation: College/School/Program
   - PI/Co-PI’s contact information (address, phone, and e-mail)

2. **Project Abstract**
   The project abstract should be single spaced, 12-point typeface, with 1-inch margins and **not exceed 300 words**.

   The project abstract serves as a succinct and accurate description of the proposed research project. State the research project’s goals and objectives (specific aims). Describe concisely the research design and methods for achieving the stated goals. If applicable, include an explanation of how the proposed research aligns with the special interest topic identified on the cover page of the proposal.

   The project abstract should be written in language understandable to a scientist who may not be a specialist in the project's research field. Abbreviations and language that may not be known to the broader scientific community should be avoided unless clearly defined. Please avoid describing past accomplishments and the use of the first person.

3. **Project Description**
   This section should not exceed ten typewritten pages – single spaced, 12-point typeface, 1-inch margins.
   A. Description of program goals and measurable objectives (Specific Aims). These should each be single-sentence statements that begin with an active verb.
   B. Statement of need/problem to be addressed (Background & Significance). This section should clearly document both the impact of the social problem addressed by the research project, and the gap in existing research on the topic that the project will address.
   C. Description of activities planned to accomplish these goals – specifically, how data will be collected, analyzed and interpreted (Research Design & Methods). This section should include subsections that describe the participants, materials, and procedures (and be titled as such) that comprise the research design and methods of the proposed project.
   D. Timetable for accomplishing goals (for example, instrument design, data collection, data analysis, and dissemination activities).
4. **Project Budget**

Research related activities/costs that may be included in project budgets are: release time from regular work load to ensure that the grant applicant is able to dedicate the time required to conduct research*, stipends for student research assistants, consultant costs, supplies, travel, participant incentives, rental fees and publication costs.

*Please refer to the Release Time for Research Guidelines for details about how release time is negotiated. These guidelines are posted on the ORSP page of the CRQ website.

Please complete the following:

A. Budget for requested funds (the ORSP can provide a budget template, if needed).
B. Budget Justification – description of line items included in the budget (No page limit, but section should be single spaced, 12-point typeface, 1-inch margins.)
C. List of other sources of current funding for the project, if applicable.

5. **Human Subjects**

While there is no page length for this section, each of the following points must be addressed in detail. If a section is not applicable to your research, please briefly explain the reason for this conclusion. This section should be single spaced, using 12-point typeface, and 1-inch margins.

For all research involving human subjects, a part of the peer review process will include careful consideration of protections from research risks. The review committee’s evaluation of the protections for research participants will be factored into the overall score for scientific and technical merit of the application.

Much of the information on the protection of human subjects that you are required to provide in this section FRIG application is identical to information that you will be required to provide for review by Walden’s Institutional Review Board (IRB).

A. Risks to the Subjects
   
i. Human Subjects Involvement & Characteristics
      
      • Describe the proposed involvement of human subjects in the work outlined in the Research Design and Methods section.
      • Describe the characteristics of the subject population, including their anticipated number, age range, and health status.
      • Identify the criteria for inclusion or exclusion of prospective subjects.
      • Explain the rationale for the involvement of special classes of subjects, such as fetuses, neonates, pregnant women, children, prisoners, institutionalized individuals, or others who may be considered vulnerable populations. Note that 'prisoners' includes all subjects involuntarily incarcerated (for example, in detention centers) as well as subjects who become incarcerated after the study begins.
      • List any collaborating sites where human subjects research will be performed, and describe the role of those sites in performing the proposed research.

   ii. Sources of Materials
      
      • Describe any data that will be collected from the human subjects involved in the project.
• Describe the linkages to subjects and indicate who will have access to subjects’ identities.

iii. Potential Risks
• Describe the potential risks to subjects (physical, psychological, social, legal, or other), and assess their likelihood and seriousness to the subjects.

B. Adequacy of Protections Against Risks
i. Recruitment & Informed Consent
• Describe plans for the recruitment of subjects (where appropriate) and the process for obtaining informed consent. If the proposed study will include children, describe the process for meeting requirements for parental permission and child assent.
• Include a description of the circumstances under which consent will be sought and obtained, who will seek it, the nature of the information to be provided to prospective subjects, and the method of documenting consent. Informed consent document(s) need not be submitted with this application, unless requested.

ii. Protection Against Risk
• Describe planned procedures for protecting against or minimizing potential risks, including risks to confidentiality, and assess their likely effectiveness.

6. Plans for Dissemination of Project Findings
This section should not exceed one typewritten page – single spaced, 12-point typeface, 1-inch margins.

A. Publications – Identify two scholarly journals to which you will submit one article each to disseminate the findings of the research.
B. Presentations – Identify two professional conferences at which you will present the findings of your research.
• It is understood that these presentations will take place after the period of performance for this FRIG, if awarded. As such, the costs associated with presenting at the two conferences should not be included in your FRIG proposal budget (section 4).

* 2018 FRIG award recipients are required to participate in at least one Walden Research Symposium – invited poster and roundtable sessions in which students and faculty present findings from their current research projects. The Walden Research Symposium is held annually, coinciding with summer commencement activities. Costs associated with presenting at a Walden Research Symposium are paid for by Walden, thus cannot be included in your FRIG proposal budget (section 4).
7. **External Grant Funding**  
This section should not exceed one typewritten page – single spaced, 12-point typeface, 1-inch margins.

Identify three sources of external research grant funding for follow-up research on the proposed topic of research. As one of the review criteria for this grant is the potential for the award to provide a basis for further research support from external sponsors, applicants should be able to provide concrete examples of programs for which they are eligible that fund research on their subject matter. Please provide the name of the funding agency, the title of the grant program, and a brief description of the funding opportunity.

8. **C.V.** for principal investigator and all other researchers/project personnel named in the budget for the proposed research (section 4). Although there are no page limits or formatting requirements for submitting a C.V., please submit a document of professional quality.

**Confirmation of receipt of application:** Confirmation of receipt of application will be sent to the principal investigator following review for compliance with application guidelines.

**Program Timeline**

- **May 21, 2018:** Final date for first time requests for feedback on research proposals.
- **June 1, 2018:** Application deadline
- **August 1, 2018:** FRIG Award recipients announced.
- **August 1, 2018 – June 30, 2019:** Grant period of performance.

*Principal Investigators will be notified of the review outcome in writing.

**Questions**

Questions about the Faculty Research Initiative Grant program should be directed to the ORSP, at grants@mail.waldenu.edu.