This presentation is being recorded & will be available on our YouTube Channel.

- You can download the PPT slides in the Download Files Pod
- Closed Captioning is available in the Captioning Pod
- Use the Chat Pod to ask questions & introduce yourself
- All mics are muted; please exit & reenter the presentation if you are having audio difficulties
Collaboration Skills for Professionals and Academics

Wednesday, October 18, 2017
Presenters

Jessica Dempsey
Graduate Assistant, Walden University
Nursing Program Consultant / Nurse Administrator
Md. Dept. of Public Safety

Nancy Brown
Instructional Specialist, Walden University
Lease Administration Manager, Tailored Brands
collaborate

verb | col·lab·o·rate | \kəˈla-bə.ˈrät\
Benefits

Brainstorm  Problem Solve
Share       Build Skills
Learn       Network
Experience   Grow
Key Elements for Success

Psychological Safety  
Dependability  
Structure and clarity  
Meaning  
Impact

(Rozovsky, 2015)
Use your Communication Skills to:

Contribute
Be polite
Use Critical Thinking and Evaluation
Commit
Free Online Tools

Visual and Verbal
- FreeConferenceCall.com
- Skype
- AWW (A Web Whiteboard)
- RealtimeBoard

Whiteboard Meeting Rooms

Document Sharing
- Dropbox
- Google Docs
- Google Drive

Project Tracking
- Trello
- Freedcamp
Available in the Walden Portal
Resources

- Link to Group Work Part 1 archive on YouTube
- Link to Group Work Part 2 archive on YouTube
- Link to Group Work Part 3 archive on YouTube
  - Team Preflight Checklist (Sweet, n.d.)
- Group Behaviors - What Can You Do (“Laureate”, 2012)
  - NCA Credo for Ethical Communication – PDF (“Public Statements, n.d.)
    - Example Group Dialogs
    - Example Timeline - Word Table
- Sample Meeting Agenda - Word Template
Questions?

Walden University
A higher degree. A higher purpose.

Let’s Collaborate!
Let’s investigate a scenario – we are a group that must work together on a project. Look at the locator map and review the notes from the webinar.

1. In the Word Wrap Chat Box, list key words that identify “what it takes” to work as a team!

2. Let’s Collaborate!
Summary

Benefits – Networking, growth and skill development

Key Elements – Safe, dependable, clear communication.

Online Tools – Walden, Microsoft Office 365
Questions?

Walden University
A higher degree. A higher purpose.
- Contact the ASC with questions at Academicskills@mail.waldenu.edu
- Look for the entire Building Your Skills for Success Conference on our YouTube Channel
- For monthly updates, subscribe to our ASC Savvy Student Newsletter
- Follow us on Twitter, read our blog, & listen to our podcast!

*Links Below*


Special thanks to Dr. Kimberly Truslow for sharing the Pre-flight Checklist and Group Behavior worksheets in the EDUC-6176 Facilitating Collaboration and Group Processes classroom.