- This presentation is being recorded & will be available on our YouTube Channel
- You can download the PPT slides in the Download Files Pod
- Closed Captioning is available in the Captioning Pod
- Use the Chat Pod to ask questions & introduce yourself
- All mics are muted; please exit & reenter the presentation if you are having audio difficulties
• Your digital footprint: Why it matters
• Activity
• Strategies for presenting your best self
• Q & A
Have you ever…

….judged classmates based on their grammar or spelling mistakes?
...thought *TMI* and rolled your eyes while reading a classmate’s introduction?
...been offended by a classmate’s response?
It’s natural.

You are reacting to that student’s digital footprint.
Why Your Digital Footprint Matters

• Online, you **are** what you type.
• It’s permanent.
• Your interactions in the classroom could lead to
  – a supportive peer network
  – a job or research opportunity
  – your doctoral chair
Activity

• Think back on your course discussions over the past few weeks.
• Consider your posts objectively.
  – What do you notice?
  – What do they say about you?
General Strategies for Presenting Your Best Self

- Compose in Microsoft Word first, and use spell check
- Read over your post or e-mail before submitting
- Avoid ALL-CAPS and unconventional fonts
- Add a photo and bio to your Blackboard profile
Strategies: Weekly Discussions

• Don’t wait until the last minute
• Emergency situation: Repost and ask instructor to delete post with errors in it
• Reply to those who respond to your posts
• Use peers’ names
• Avoid inflammatory statements (but not debate)

Resource: Podcast on discussion posts
Discussion Response Examples

I STRONGLY disagree w/ you! With 25 years as nurse I KNOW when a patient requires psychiatric support. I dont need a questionnaire to tell me that.

James,
You bring up a valid point about using tools to help refer patients to psychiatric care. Have you considered the nurse’s experience, though? I know that I have a gut understanding of how to approach a patient without these tools, mainly because of my time in the profession. Thanks for your post.
Josephine
Strategies: Class Café

• Don’t go overboard with detail or accomplishments
• Reply to others’ introductions to build relationships
Strategies: Contact the Instructor

• Consider: Does this question apply just to you or to the entire class?
  – You = e-mail
  – Entire class = forum
• Be polite and clear
• Limit personal details

Resources:
• Video on e-mailing your professor
• Student Conduct
Contact the Instructor Forum
Subject: HELP!

I am completely swamped this week and unable to do my work for the course. There was a big storm here, power outage, and yesterday my mother had to go to the hospital for chronic pain. They haven’t worked out the medication for her so I am dealing with that and the many doctors. Is there anything you can do?

Personal E-mail
Subject: Extension for Week 3 Assignment

Hello, Professor Smith.
I am a student in your EDUC 6505-1 course. I am requesting an extension for the Week 3 assignment because of a medical situation in my family. I anticipate that it will be resolved in a few days. Would you approve an extension until Tuesday? Thanks for your consideration.

David Hill
Questions
- Contact the ASC with questions at Academicskills@mail.waldenu.edu
- Look for the entire Building Your Skills for Success Conference on our YouTube Channel
- For monthly updates, subscribe to our ASC Savvy Student Newsletter
  - Follow us on Twitter, read our blog, & listen to our podcast!

*Links Below*
Thank you for attending!