Manipulating Images and Screen Shots: Resizing Your Image

- Resizing your image allows you to change the size of your image while maintaining the clarity.
- Resizing your image might be helpful if your image needs to fit within a certain page, either being larger or smaller.

Resizing Your Image

For this tutorial, the image used is a screen shot of the MyWalden University Portal login page.

**Step 1:** You can resize your image by using your mouse to click on it. A light blue outline should appear around it. At the corners of the outline there are white circle. Hovering over the circles will bring up a two-way arrow. Click your mouse, and drag.

Step 2: If you drag towards the center, the image will become smaller. If you drag outwards the image will become larger.

**Finish:** When the image is the size you want, release your mouse button. Your image is now resized.

**Alternative:** You can also right click on your image. This will bring up some menu options- including an option to enter the desired size in inches.