Continue a List

- In this tutorial, you will learn how to continue a list in your Microsoft Word 2010 document.
- The ENTER key on your keyboard may be used to continue a bulleted or numbered list.

Step 1: Open your Microsoft Word document and locate the list you would like to continue. In this example, we will continue a list by adding one additional item to a numbered list in your document.

Step 2: Place your cursor at the end of item number three by clicking after the last word in the sentence.

Step 3: Press the ENTER key on your keyboard to continue the next number on a new line.
Step 4: Type the text you would like to appear on the new line.

positively or negatively affect a student’s experience including:

1. language barriers and proficiency (Zhang & Kenny, 2010)
2. course design and instruction (Zhang & Kenny, 2010; Zhang & Kenny, 2010)
3. cultural differences (Liu et al.,
4. social environment]

Along these lines, one important area of study focuses on the student experience in online

Finish: By following the steps above, you can continue a list within your Microsoft Word 2010 document.